

The Ultimate Moving House Checklist

A practical, printable checklist to help you stay organised before, during and after moving house. Tick each box as you complete it.

Eight Weeks Before Moving Day

Confirm the main details of your move and reduce the amount you need to take.

- ☐ Create a moving folder for quotes, contracts and important documents.
- ☐ Confirm your expected moving date where possible.
- ☐ Request quotes from professional removal companies.
- ☐ Decide whether you need packing, storage or furniture dismantling services.
- ☐ Declutter each room and donate, sell or responsibly dispose of unwanted items.
- ☐ Begin listing valuable, fragile or unusually heavy belongings.
- ☐ Check access and parking arrangements at both properties.

Six Weeks Before Moving Day

Prepare your belongings and deal with services connected to your current home.

- ☐ Order suitable moving boxes, tape, labels and protective materials.
- ☐ Begin packing items you will not need before the move.
- ☐ Label every box with its contents and destination room.
- ☐ Measure large furniture, doorways, staircases and lifts.
- ☐ Arrange temporary storage if there will be a gap between properties.
- ☐ Check your home insurance and removal company's insurance cover.
- ☐ Notify your landlord or managing agent if required.
- ☐ Start using food stored in your freezer and cupboards.

Four Weeks Before Moving Day

Confirm practical arrangements and begin notifying organisations of your new address.

- ☐ Confirm your booking with the removal company.
- ☐ Arrange time away from work for moving day if necessary.
- ☐ Contact your gas, electricity and water suppliers about your move.
- ☐ Arrange broadband installation or transfer at the new property.
- ☐ Redirect or update regular deliveries and subscriptions.
- ☐ Notify schools, nurseries and healthcare providers where applicable.
- ☐ Continue packing non-essential belongings room by room.
- ☐ Create an inventory of valuable belongings and photograph their condition.

Two Weeks Before Moving Day

Confirm access, complete address changes and pack what you can manage without.

- ☐ Confirm the collection and delivery addresses with your removal company.
- ☐ Provide details of stairs, lifts, parking restrictions or difficult access.
- ☐ Arrange parking permits or reserve suitable parking where required.
- ☐ Update your address with banks, insurers and other financial providers.
- ☐ Notify your employer, pension provider and relevant government services.
- ☐ Update your driving licence and vehicle records where applicable.
- ☐ Arrange care for children or pets on moving day if needed.
- ☐ Set aside important documents, medication and valuables.
- ☐ Continue packing and clearly label fragile boxes.

One Week Before Moving Day

Confirm final arrangements and prepare everything you will need immediately after arriving.

- ☐ Confirm the arrival time, team and vehicles with your removal company.
- ☐ Check that keys will be available at the correct time.
- ☐ Finish dismantling furniture not included in your removal service.
- ☐ Prepare an essentials box for your first night.
- ☐ Include toiletries, chargers, medication, basic tools and a change of clothes.
- ☐ Keep the kettle, mugs, drinks and snacks readily accessible.
- ☐ Back up important files from computers and other devices.
- ☐ Clean rooms as they become empty.
- ☐ Dispose of anything that cannot safely be transported.
- ☐ Check appliances are ready to be disconnected.

The Day Before You Move

Complete the final preparations so the removal team can begin safely and efficiently.

- ☐ Finish packing everything except your overnight essentials.
- ☐ Charge mobile phones and portable battery packs.
- ☐ Defrost and clean the freezer if it is being moved.
- ☐ Disconnect appliances only when it is safe and appropriate to do so.
- ☐ Keep keys, documents, jewellery, medication and valuables with you.
- ☐ Take photographs of utility meters at the current property.
- ☐ Check every cupboard, loft, shed, garage and outdoor area.
- ☐ Make sure boxes are sealed, labelled and not overloaded.
- ☐ Clear hallways and doorways to create safe carrying routes.
- ☐ Keep your moving-day clothing accessible and get a good night's rest.

Moving Day - Before Leaving

Keep the move organised and carry out a final check before handing over the property.

- ☐ Keep your phone charged and stay available to the removal team.
- ☐ Show the team any fragile, valuable or unusually heavy items.
- ☐ Explain which furniture needs dismantling or special handling.
- ☐ Keep your essentials box, documents, valuables and medication with you.
- ☐ Check that all rooms and storage areas have been cleared.
- ☐ Record final gas, electricity and water meter readings.
- ☐ Close and secure windows and external doors.
- ☐ Return keys as agreed and retain any handover confirmation.

Moving Day - At Your New Home

Help the unloading process run smoothly and check the property as you settle in.

- ☐ Check that you have the correct keys and can access every required area.
- ☐ Record the new property's utility meter readings.
- ☐ Direct boxes and furniture to their labelled rooms.
- ☐ Check large items for visible damage as they are unloaded.
- ☐ Confirm where furniture should be reassembled.
- ☐ Keep entrances, stairs and hallways clear.
- ☐ Locate the stopcock, fuse box and heating controls.
- ☐ Make the beds and unpack your essentials box first.
- ☐ Complete a final check of the removal vehicle with the team.

After Moving In

Complete the remaining administration and make your new property safe and comfortable.

- ☐ Confirm that utilities, broadband and essential services are working.
- ☐ Update any remaining organisations with your new address.
- ☐ Register with local healthcare providers if required.
- ☐ Check smoke alarms and carbon monoxide alarms.
- ☐ Update door, alarm or access codes where appropriate.
- ☐ Unpack one room at a time and remove empty boxes safely.
- ☐ Report any damage or missing items promptly under the agreed terms.
- ☐ Introduce yourself to neighbours and learn the local bin collection schedule.
- ☐ Keep your moving documents and final invoices together for future reference.
- ☐ Take time to relax and enjoy your new home.

Need help with your move? Contact ShiftMate for a free, no-obligation quote tailored to your requirements.